

**CENTRAL DISPLAY LTD.**  
C U S T O M   D E S I G N

7 - 850 Marion St. Winnipeg, MB Canada R2J 0K4

Phone: (204) 237-3367 Fax: (204) 235-1063 Email: [info@centraldisplay.ca](mailto:info@centraldisplay.ca)

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Dear Exhibitor:

***CENTRAL DISPLAY LTD.*** is pleased to be the official show contractor for the Allied Beauty Association Show, to be held April 22, 2012 at the Winnipeg Convention Centre.

Any additional rentals and/or services required can be ordered by using the forms found in this exhibitor package.

**PLEASE NOTE:** There is a substantial discount for advanced orders that are pre-paid and received seven days prior to the show. Advance orders also make for a smoother, more efficient move-in avoiding unnecessary waits, the possibility of selecting a sold out item, and show site delivery delays.

Exhibiting in a tradeshow can be quite complex, please do not hesitate to contact our office if you have any inquiries.

***EXHIBITOR CHECK LIST***

- 1) Order sent early for pre-show discount: [ ]
- 2) Furniture/Booth requirements: [ ]
- 3) Signs, showcards, banners that are required,  
are available from Central Display Ltd.  
Please contact office for pricing: [ ]



CENTRAL DISPLAY LTD.
CUSTOM DESIGN

PAYMENT & CREDIT CARD AUTHORIZATION FORM

COMPANY NAME \_\_\_\_\_ BOOTH NO. # \_\_\_\_\_

CONTACT \_\_\_\_\_ ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ PROV./STATE \_\_\_\_\_ POSTAL/ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

PAYMENT POLICY

Central Display Ltd. requires payment in full at the time services are ordered. Further, Central Display Ltd. requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labour and material handling, not covered by your initial payment. All applicable taxes will be added and charged to your credit card.

Discount Pricing: To qualify for discount pricing, orders must be received with payment 7 days prior to show .

Method of Payment: Central Display Ltd. accepts American Express, MasterCard, Visa, and cheque. Purchase orders are not considered payment. Exhibitors will be charged a \$25.00 fee for NSF cheques.

Adjustments & Cancellations: No adjustments will be made to invoices after the close of the show. Please refer to the individual forms for cancellation fees. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order based upon the status of move-in, work performed, and/or Central Display Ltd. set up costs or expenses. A minimum non-refundable deposit of \$25.00 will be applied toward the invoice, unless there is a cancellation of your order.

If you have any questions regarding our payment policy please Call Central Display Ltd. at 204-237-3367 or visit the Central Display Ltd. Service Desk at the show.

Please complete the information and return payment in full with this form and your orders. You may choose to pay by credit card or cheque, however, we require your credit card authorization to be on file with Central Display Ltd.

You agree to late fees of up to 1.5% per month on any balance not paid at the conclusion of the event or balance left without appropriate credit card on file.

For your convenience, we will use this authorization to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.

I agree in placing this order that I have accepted Central Display Ltd. payment policy and Central Display Ltd. Terms & Conditions of Contract

Authorized Signature

Authorized Name - PLEASE PRINT

Date

Grid for card type selection: Visa, MasterCard, Amex

Credit Card Payments:

Grid for credit card payment amounts

Expiry Date:

Grid for expiry date

Cardholder's Signature

Date

Table with 2 columns: Item, Amount. Includes sections for CALCULATION OF ORDERS, FULL PAYMENT DUE, and payment instructions.



# CENTRAL DISPLAY LTD. CUSTOM DESIGN

UNIT # 7 - 850 MARION STREET, WINNIPEG, MANITOBA R2J 0K4  
TELEPHONE 204-237-3367 FAX 204-235-1063

CENTRAL DISPLAY  
USE ONLY  
DATE REC'D

## Exhibitor Rental Invoice

For pre-show order discount, your order must be received by us 7 working days prior to show date. All rates are for run-of-show, up to one week's duration.

SHOW	ABA WINNIPEG	DATE	APR. 22/12	LOCATION	W.C.C.				
QTY.	DESCRIPTION	PRESHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT	QTY.	DESCRIPTION	PRESHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT

### FURNITURE

	Booth Package <small>2 - Advantage Chairs, Silk Plant, Waste Basket, 18" Coffee Table</small>	156.00	187.00	
	Deluxe Armchair	40.00	48.00	
	Advantage Armchair	35.00	42.00	
	Office Armchair	30.00	36.00	
	Folding Chair	12.00	15.00	
	Cruiser Table 40" High	60.00	72.00	
	Pedestal Table 30" High	50.00	60.00	
	Coffee Table 18" High	50.00	60.00	
	Chrome Stanchion Inc. Velour Rope	25.00	30.00	
	Deluxe Stool - Highback Pneumatic	60.00	72.00	
	Stools - Highback	50.00	60.00	
	Easel	20.00	24.00	
	Waste Basket	10.00	12.00	
	Garment Racks - Inc. 20 Hangers	30.00	36.00	
	Sign Stands - Chrome 22" x 28"	30.00	36.00	

### DECORATED TABLES - 30" High, 24" Wide, White Tops Only

Blue  Red  Black  Silver  Dove

	8' Decorated (3 Sides)	60.00	72.00	
	6' Decorated (3 Sides)	55.00	66.00	
	4' Decorated (4 Sides)	50.00	60.00	
	Undecorated <input type="checkbox"/> 8' <input type="checkbox"/> 6' <input type="checkbox"/> 4'	25.00	30.00	
	40" High Tables (3 Sides) <i>Black Only</i> <input type="checkbox"/> 8' <input type="checkbox"/> 6' <input type="checkbox"/> 4'	75.00	90.00	
	Table Skirt Only 14' Long	30.00	36.00	

### DECORATED TABLE RISERS

	6' Long - 10" Wide - 10" High	20.00	24.00	
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### MISCELLANEOUS

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**ALL ORDERS MUST BE PREPAID IN FULL, INCLUDING MANITOBA SALES TAX & G.S.T.**

**CANCELLATION POLICY:** Items cancelled prior to show start will be charged at 50% of original cost.  
**CARPET & UNDERLAY:** No refunds once installed.

COMPANY \_\_\_\_\_ BOOTH NO # \_\_\_\_\_

### DISPLAY PANELS ON LEGS

	Pegboard 4' X 8' Hooks Not Inc.	60.00	72.00	
	Bulletin Board 4' X 8' Thumbtacks Only	60.00	72.00	
Please indicate <input type="checkbox"/> Horizontal <input type="checkbox"/> Vertical				

### DRAPE PARTITIONING (PER LINEAL FT.)

	3' <input type="checkbox"/> Grey <input type="checkbox"/> Blue <input type="checkbox"/> Black <input type="checkbox"/> Red <input type="checkbox"/> Dove	5.00	6.00	
	8' <input type="checkbox"/> Grey <input type="checkbox"/> Blue <input type="checkbox"/> Black <input type="checkbox"/> Red <input type="checkbox"/> Dove	6.00	7.20	
	12' <input type="checkbox"/> Black <input type="checkbox"/> Silver	7.00	8.40	

### CARPET

	10' X 10' Installed	110.00	132.00	
	10' X 20' Installed	210.00	252.00	
	10' X 30' Installed	310.00	372.00	
<input type="checkbox"/> Red <input type="checkbox"/> Grey <input type="checkbox"/> Blue <input type="checkbox"/> Black				
	Bulk Areas per Sq. Ft.	1.10	1.32	
<input type="checkbox"/> Grey <input type="checkbox"/> Black <input type="checkbox"/> Red				

Carpet damaged by oil, cuts or other means -surcharge will apply.

	Underlay per sq. ft.	.80	.96	
	Plastic Covering for Protection per sq. ft.	.20	.24	

	3' SILK PLANTS	30.00	36.00	
	150 Watt Flood Lights Inc. Hardware	25.00	30.00	
	300 Watt Halogen Lights Inc. Hardware	35.00	42.00	

### SPECIALIZED SERVICES

	STAGING - FASHION RAMPS - 4' X 8' Inc. Carpet / Skirt	100.00	120.00	
	STAIRS - 16"/ 20"/ 30"/ 40" High	50.00	60.00	

<b>SUB-TOTAL</b>	
<b>PROV. SALES TAX 7%</b>	
<b>G.S.T. 5%</b>	
<b>TOTAL</b>	

**\*\* EXHIBIT INSTALLATION SERVICES \*\***

**SHOW: ABA WINNIPEG**  
**DATE: APRIL 22, 2012**  
**VENUE: WINNIPEG CONVENTION CENTRE**

Should you require labour services for your booth/exhibit, please complete this form along with your PAYMENT & CREDIT CARD AUTHORIZATION FORM and return both with payment seven (7) days prior to show dates to our office.

Company \_\_\_\_\_ Booth \_\_\_\_\_

**LABOUR RATES**

**MINIMUM FOUR (4) HOURS PER MAN – PER SHIFT**

**Regular hours per man** **Mon. – Fri., 8am – 5pm**  
**Installer** **\$60.00/hour**  
**Supervisor** **\$75.00/hour**

**Overtime hours per man** **Evenings, weekends, & holidays**  
**Installer** **\$90.00/hour**  
**Supervisor** **\$112.50/hour**

Date	Start Time	No. of People	Approx. Hrs. per Person Min. 4 hrs./man	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____ =	_____	@ \$ _____	= \$ _____
_____	_____	_____	x _____ =	_____	@ \$ _____	= \$ _____
_____	_____	_____	x _____ =	_____	@ \$ _____	= \$ _____
_____	_____	_____	x _____ =	_____	@ \$ _____	= \$ _____

SUBTOTAL	
PST (7%)	n/a
GST (5%)	
<b>TOTAL</b>	

**PLEASE ADD TOTAL TO OUR PAYMENT & CREDIT CARD AUTHORIZATION FORM.  
PST EXEMPT. GST APPLICABLE ONLY.**

SPECIAL INSTRUCTIONS:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**\*\*IF YOU HAVE ANY QUESTIONS CONCERNING THE ABOVE, PLEASE CONTACT OUR OFFICE\*\***



CENTRAL DISPLAY LTD.  
CUSTOM DESIGN

## FURNITURE RENTAL ORDER FORM



LEATHER COUCHES



LOVESEAT BENCHES



LEATHER TUB CHAIRS



COFFEE TABLES



END TABLES



BAR STOOLS



40" CRUISER TABLES  
with Spandex cover



FLOOR LAMPS

	QTY.	PRE-SHOW	LATE ORDER	TOTAL AMT.		QTY.	PRE-SHOW	LATE ORDER	TOTAL AMT.
<u>COUCHES</u>					<u>MISCELLANEOUS</u>				
Leather Couches		\$275.00	\$330.00		Floor Lamp		\$65.00	\$78.00	
Loveseat Benches		\$175.00	\$210.00		Bar Stool		\$30.00	\$36.00	
Leather Tub Chair		\$100.00	\$120.00		40" Cruiser Table		\$80.00	\$96.00	
<u>TABLES</u>					<i>Comes with Spandex cover</i>				
Coffee Tables		\$75.00	\$90.00						
End Tables		\$55.00	\$66.00						
									<b>SUBTOTAL</b>
									<b>PST (7%)</b>
<b>All prices include rental and labour for set-up and take down.</b>									<b>GST (5%)</b>
<b>Please add total to Payment &amp; Credit Card Authorization Form.</b>									<b>TOTAL</b>

